



Howfield Manor Hotel

C A N T E R B U R Y

Meetings & Events

“To Help achieve your Objective is our Objective”

Howfield Manor is the ideal host for that important meeting. A relaxed atmosphere and excellent food are combined with that all important ingredient outstanding and dedicated service.

Being a small hotel we offer both attention to detail and the flexibility to meet your individual needs.

From a small meeting for 2 to the exclusive use of the entire Hotel, our objective is to help you achieve your objective.

Close enough to London to reach but far enough away to concentrate on the matters at hand and with High Speed trains from St Pancras and the Continent, Canterbury offers a great location.

Whether you are looking for a private meeting, team building or training event, we at Howfield understands how to meet and deliver your requirements.

	Room Hire Rates	
Conference room	Half Day	Full Day
Library	£50 for first hour, then £15 per hour	£105
Oak Room/Garden view Room	£145	£245
Manor Suite	£195	£345

Refreshments

Cost per person

Tea/Coffee with Accompaniments	£2.75
Assorted sandwiches and wraps	£9.25
Finger Buffet Lunch	£16.95
2 course buffet style lunch	£21.95
Bacon Rolls	£5.50
Pastries	£3.50
Juices + fruits	£8/serving

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Delegate packages

(Minimum numbers of 10 to apply)

£38.50 Day Delegate Package

Dedicated event Co-ordinator
Conference Room Hire
Break out Rooms (where available)
Tea/Coffee with Accompaniments + fruit juice, water on arrival
Tea/Coffee with Accompaniments + water mid-morning
2 course buffet style lunch + fruit juice, water
Tea/Coffee with Accompaniments mid afternoon
LCD projector and Screen
Flip charts & pens
Free Parking (up to 100 cars)
Complimentary Wi-Fi

£150.00 24 Hour Delegate Package

Includes all the above plus overnight accommodation,
2 course evening Dinner and full English breakfast

We also offer special public sector rates including the NHS & education authority/schools
Off Peak bookings available at discounted rates

We would be delighted to discuss other options and prices, especially where budgets are fixed, to help meet your requirements.

Capacity

	Theatre	Cabaret	Boardroom	U shape	Class	Reception	Private Dining
Oak Room	40	21	24	24	20	40	24
Manor Suite	100	60	30	30	50	100	70
Library			8				8

We are happy to provide any additional seating arrangements on request.

The Manor Suite has its own dedicated toilets and Bar area.

Subject to availability we can offer Lunch in an alternative room to the main room at no extra charge.

Howfield Manor, Howfield Lane, Chartham Hatch, Canterbury, CT4 7HQ
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